

INSTRUCTIONS and RULES

To be duly observed by each and every Master-Gunner entertained upon any Ship, Friggot, or Vessel of War, which either now, or hereafter shall be in the Service of His MAJESTY, by Order of His Royal Highness, JAMES, Duke of York and Albany, Earl of Ulster, Lord High Admiral of ENGLAND and IRELAND, &c.

For Regulating the Ceremony of Honour in Salutes.



- I. THAT no Commander of a Ship of the Second Rank, (being neither Admiral, Vice-Admiral, nor Rear-Admiral,) at his first coming and saluting his Admiral, give to his Admiral above Eleven Pieces, his Vice-Admiral Nine, and Rear-Admiral Seven; and the rest proportionably less by Two, according to their Rank: And the Commander of any Ship is not to salute his Admiral after he hath done it once, except he hath been absent from the Flag two Months.
- II. That when any Admiral of a Foreign Nation is met withal, he be answered by the like number by all the Ships that he salutes. If a Vice-Admiral, then the Admiral to answer him with Two less, but the Vice-Admiral, Rear-Admiral, and as many of the rest as he shall salute, are to give him the like number. If a Rear-Admiral, then the Admiral and Vice-Admiral to answer him with Two less; but if he salute the Rear-Admiral, or any other Ship, they to return the like number.
- III. That in case a Ship of the Second Rank carry any Ambassadour, Duke, or Nobleman, he shall fire the Ordnance following, viz. at his coming on Board Eleven Guns, and at his Landing Fifteen. When they shall carry a Knight, Lady, or Gentleman of quality, at their coming on Board Seven Guns, and at their Landing Eleven. And the other Ships by Two less, according to their Ranks and number of Ordnance.
- III. That when any Man of War, or Merchant-Man of another Nation, or of our own, salute any of the King's Ships, he is to be answered by Two less.
- V. That when any of His Majesties Ships shall have occasion to salute any of the King's Castles, they are to give Two Guns less then they are directed to give when they salute their Admiral as aforesaid.

Rules for preventing the unnecessary waste and expence of Stores.

- I. After the Ordnance in any Ships shall be Laden fit for Service, the Powder and Shot not to be scaled oftner than once in six Months, unless upon extraordinary occasion.
- II. That for the first Month the Men be exercised Twice every Week, to the end they may become good Fire-men, allowing six Shot to every Exercising. That the second Month they be exercised once every Week, and after that only once in two Months, allowing six Shot each time of Exercising.
- III. That no Gunner be allowed by his Captain upon his Account for the waste of any Iron-work, Beds, Coins, Copper-Ladles, Sheet-Lead, Tan'd-Hides, or other natures of Stores not perishable; but that the Gunner be obliged to make them good, unless it shall really appear to the Captain, and such other Officers of the Ship as shall sign to his Accompt, that the same were lost or wasted in Service.
- III. That the Gunner and Armourer in each Ship be obliged diligently to look to the keeping-oyled, clean and well-fixed all Musquets, Pistols, Pikes, Blunderbuffes, Swords, Halberts, Hatches, Brown Bills, &c. And to return the same in like condition as they were received (unless there be a sufficient cause to the contrary:) And to that end, that no Armourer or Gun-Smith be taken into any Ship, but such as shall be approved of by the Office of the Ordnance for sufficient Workmen, and not to receive their Pay but upon Certificate from that Office, that they have well discharged their Duty.
- V. That after an Engagement, an exact Survey be taken by the Captain and principal Officers of the Ship (if absent from the Flag, but if with the Flag, by such as the Commander in Chief shall appoint) of all the Powder under the Gunner, whether in Barrels, Cartridges, Guns laden, Collers of Bandeliers, or otherwise, and that the said Survey be affirmed under his or their Hands, that from thence the expence of Powder during the Fight may be ascertained.
- VI. That every Commander and Gunner do certifie unto the Master of His Majesties Ordnance from time to time what Ordnance, Powder, Shot, or other Gunner-Stores shall come into his or their charge out of any Ship taken as prize, and that the same be charged by the Gunner upon his Accompt, and attested by the Commander and other principal Officers under their Hands.
- VII. That if any Gunner shall receive any Additional supplies unto his Stores from any Fort or Garrison belonging to His Majesty at Home or Abroad, or from any Vessel or Ship, by order from the Admiral or Commander in Chief of a Squadron or otherwise, he be obliged to give his Hand to the Person or Persons from whence he shall receive the said Stores, and forthwith to advertize the Master of His Majesties Ordnance by Letter, expressly setting down therein the Name of the Person, and place from whence, and the quantity and quality of the Stores so received, and for which charge the same upon his Accompt.
- VIII. That in case of the death of any Gunner at Sea, the Commander of the Ship do immediately cause a Remain of all his Stores to be taken; attested under his own, and other the principal Officers of the Ships Hands, and transmit the same by the first opportunity unto the Master of His Majesties Ordnance to remain in the Office of the Ordnance, as a charge upon the succeeding Gunner in passing his Accompts.

Rules for Keeping and Retring the Gunners Accompts.

- I. That the Captain or Commander do every Week, or at least every Month, call his Gunner to Accompt, and Weekly or Monthly sign to the same, which is likewise to be attested by the other principal Officers of the Ship, and nothing to be proved of contrary to the foregoing Articles; And if the Captain or Commander shall neglect to call for the Gunners Accompts as aforesaid, the Gunner is then to give his Accompts unto him Weekly or Monthly at the farthest.
- II. That every Captain upon his approach into Harbour do send up timely notice thereof, that so Warrant may be speedily directed to the Master of the Ordnance, that the Remain may be taken as soon as the Ship shall come into Harbour, and that before he leave his Ship he cause the Powder-Room to be made fast and lock'd up, and other the Gunners Stores to be secured until the Remain be taken, and that the Gunner before his Remain be taken, do deliver to the Officer or Clerk appointed to take the said Remain, his Accompt signed as aforesaid, for the better preventing any surreptitious additions, or alterations for the after-levelling his Expence with the Remain.
- III. That every Gunner be obliged to take care that the Guns and Carriages left on Board his Ship be preserved without any Embezelment of Trucks, Beds, Coynes, Extrees, Cap-squares, Ring-bolts, or other Iron-work, under the penalty of Retring them at his own charge, and putting them into a good condition as when they were first issued forth, reasonable wear only excepted.

Given under my Hand and Seal at White-hall this Twentieth day of April, 1663

To Sir THOMAS CHICHELEY, Knight,
Master General of His Majesties Ordnance.

JAMES.

Whereas it hath pleased his Royal Highness the Duke of York, Lord High Admiral of England, to make and ordain the several Rules and Constitutions abovementioned for the better management of the Store of War relating to His Majesties Navy; These are therefore in pursuance of his Royal Highness said Order to me directed, to will and require you to take effectual care, that the same be by you duly observed from time to time in each particular relating to the service under your charge, to the intent a true Accompt may be rendered thereof at the end of your Voyage; And hereof you are not to fail, as you will answer the Contrary at your Peril.

To
His Majesties
Master Gunner of
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